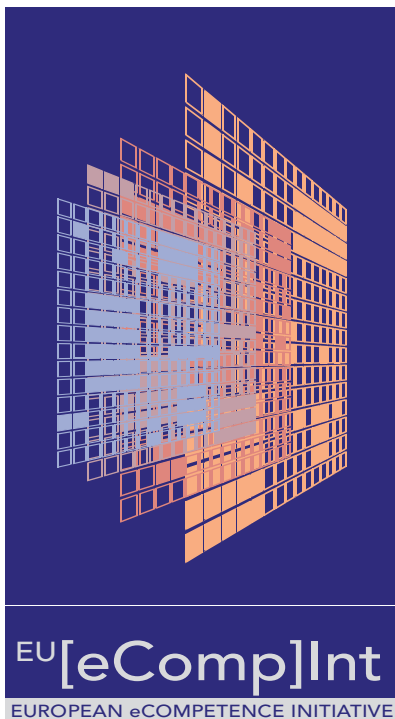


EUROPEAN eCOMPETENCE INITIATIVE  
FOR HIGHER EDUCATION STAFF



EUROPEAN eCOMPETENCE INITIATIVE  
MINUTES HELSINKI COORDINATOR MEETING  
JULY 20TH 2005



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## HELSINKI COORDINATOR MEETING MINUTES

- A. REPORTS
- B. FINAL PUBLICATION
- C. BARCELONA SYMPOSIUM
- D. DORTMUND FINAL CONFERENCE
- E. ONGOING DISSEMINATION

After the introduction of Christina to the project coordinator team we agreed to focus our meeting on the upcoming Barcelona Symposium. The agenda for the coordinator meeting thus included the following points:

- reports
- publication plan
- dissemination efforts
- preparation of Barcelona
- framework of Final Symposium in Dortmund in combination with an International Conference

## A. REPORTS

### DATABASES

Tom reports on the feedback and on the content editing from the additional effective practice inputs from the partners. He suggests to use the newsletter dissemination for additional database input. The linklist is still in progress, but can be found already in the website: <http://www.ecompetence.info/index.php?id=94>

Next Tom suggested some ideas on publication of database input, e.g., to include some database examples in newsletter or set link in newsletter Johannes suggested several options for printed publication of good effective practices in journals. The coordinator team will have to mentor the editing process. Johannes mentioned the brokering and motivation function of the coordinators in the database editing process.

### CASE STUDIES

Dirk reports on the case study interviews that have been realised

The approach to analysis was to:

- compare the case studies - comparative analysis
- to respect the uniqueness of cases due to contextual environment
- to assess whether the eComp development is dependent on context of institution

On the topic of competence we received very different inputs from partners. Some relate to tech, others to specific platforms, others to teaching competence etc.

On suggestion for proceeding with the case studies was to interview teachers who participated in the specific effective eCompetence practices and changed their teaching practice afterwards. Johannes proposed a comparative analysis of teaching competences of teachers who participated and who not participated in the practices

Some first findings of eCompetence patterns in the interviews are:

- competence as product of formal and informal learning
- as a form of reflective practice
- you can have an effective practice, but not a reflective practice
- one key question is: how do formal and informal learning relate?

### CASE STUDY PROCEEDINGS

- first make descriptive stories of each case study
- second make a comparative analysis of the five cases, asking specific hypothesis on the cases
- e.g. what is the impact of formal training on the development of competences?
- finally write an analytical paper based on the case study interviews

## B. FINAL PUBLICATION

Maurice reports on the final publication. He points out that we need to assure a publisher for the final project publication. The draft concept of book is proposed as a pragmatic approach:

- we call for three types of papers
- the paper size is short/ long/ and the case studies on 5/10/20 pages per type
- there is a need for a deadline close before the Barcelona Symposium takes place

- general introduction
- case studies
- effective practice descriptions or
- analytical papers

We assume two groups of paper writers

- the first group will probably write the paper on the basis of the submitted effective practices
- the second group will probably write the paper on the basis of the presented Galway abstract

The deadline for your paper submissions is 11 SEPTEMBER 2005. The full paper should be at least five pages long, either elaborating on the Galway presentation abstract or by selecting a new topic. Please find more information and the template in our website: <http://www.ecompetence.info/index.php?id=93>

## C. BARCELONA SYMPOSIUM

The third eCompetence Symposium that will take place in Barcelona, the 22-23 SEPTEMBER 2005. We discussed the general topics for day 1 and 2 and listed them as follows:

- Analysing eCompetence
- Model Building - conceptual framework
- Implementing
- Projecting final symposium
- In-depth discussion on full papers for publication

In the discussion we resulted in the proposition of a snowball system on the eComp definition. The final agenda for Barcelona looks like this:

### DAY 1

- 09.00 - 09.30 plenary: general intro (Monica + Marina + Johannes)
- 09.30 - 10.00 plenary: eComp patterns in case studies (subtopic 1 Helle + Dirk)
- 10.00 - 10.15 plenary: structure eComp in databases (subtopic 2 + Tom)
- 10.15 - 14.30 plenary: snowball workshop on ecomp definition (Johannes)
- 14.30 - 15.30 plenary: discussion on the snowball cluster results (Johannes + Dirk)
- 15.30 - 16.00 plenary: coffee break
- 16.00 - 16.15 plenary: presentation of draft for final publication structure (Maurice)
- 16.15 - 17.15 plenary: authors present their ideas for articles (authors)
- 17.15 - 18.00 plenary: grouping for writing session (Johannes + Dirk)

### DAY 2

- 09.00 - 09.15 plenary: intro to writing workshop (Maurice)
- 09.15 - 12.30 writing workshop (all coordinators)
- 12.30 - 13.30 lunch break
- 13.30 - 14.30 synthesis discussion on workshop results + workplan of publication (Tom + Johannes)
- 14.30 - 15.30 perspectives on final project period - collaboration process and Dortmund Symposium - dissemination (Dirk + Johannes + Galway)

## D. DORTMUND FINAL CONFERENCE

The final project symposium is foreseen to be embedded into an International conference on Staff Development taking place 6-9 March 2006 in Dortmund. Johannes presented a draft for the overall structure of the Dortmund conference and how the eComp panels are foreseen to be integrated within the conference. The foreseen panel days are March 8th and March 9th 2006. The draft agenda for the eCompetence Symposium looks like this:

### MARCH 8TH OPEN PANELS

- i. young fellows
- ii. case studies
- open forum: added value of eLearning

### MARCH 9TH OPEN PANELS

- iii.ind. eComp
- iv. org. eComp

### CLOSED PANELS

- i. recommendation
- ii. further cooperation

The final structure of the conference will be presented in Barcelona

## E. ONGOING DISSEMINATION

Finally Jenny and Christina shortly presented ongoing activities in the project dissemination, such as

- newsletter
- the planned webcasts
- website updates

The dissemination activities will be driven forward by Christina. IF you have any suggestions or input for her, do not hesitate to contact Christina by Tel. +353 91 492923, eMail: [christina.legg@nuigalway.ie](mailto:christina.legg@nuigalway.ie) or via Skype: christinalegg.